

הדרכת עלמא – שיתוף משאבים RS

Lending physical

# תזכורת - צמצום העומס

The screenshot shows a 'Customize view' dialog box with a red border around the title. The dialog is divided into two main sections: 'Title information order' and 'Action order'. The 'Title information order' section is further divided into three columns (Column 1, Column 2, Column 3) and a 'Show all' button. The 'Action order' section is divided into 'Button 1', 'Button 2', and 'More' sections, each with a list of actions and checkboxes. At the top right, there are buttons for 'Restore list defaults', 'Cancel', and 'Save'.

**Customize view** Restore list defaults Cancel Save

**Title information order ?** Columns | || ||| |||| **Action order ?** Show on right click

Column 1	Column 2	Column 3
<input checked="" type="checkbox"/> Creator/Publisher	<input checked="" type="checkbox"/> External identifier	<input checked="" type="checkbox"/> Barcode
<input checked="" type="checkbox"/> ISBN	<input checked="" type="checkbox"/> Request Status	<input checked="" type="checkbox"/> Multiple barcode
<input checked="" type="checkbox"/> ISSN	<input checked="" type="checkbox"/> Resource Locate ...	<input checked="" type="checkbox"/> Active Notes
<input checked="" type="checkbox"/> OCLC Number	<input checked="" type="checkbox"/> Requested Media	<input checked="" type="checkbox"/> Request with acti...
<input checked="" type="checkbox"/> LCCN	<input checked="" type="checkbox"/> Due Date	

▼ Show all

**Button 1**  
View

**Button 2**  
Edit

**More**  
Print Slip

# Lending physical

- Currently at> RS library/desk
- להקפיד על unassigned + active

The screenshot displays a web interface for managing lending requests. At the top, a blue navigation bar includes 'Lending Requests', 'Borrowing Requests', and 'Partners'. A dropdown menu is open, showing 'Exact Sciences and Engineering - AS1\_RS\_DESK'. Below this, a search bar contains 'Physical items' and 'Keywords'. The main heading is 'Resource Sharing Lending Requests Task List (1 - 20 of 23 )', with a 'Print Slip Report' button to the right. A filter bar shows three tabs: 'Assigned to Me', 'Unassigned' (highlighted with a red box), and 'Assigned to Others'. Below the filter bar, there is a search field for 'Author' and a search icon. To the right of the search field are buttons for 'Actions', 'Remove Requests', and 'Change Status'. At the bottom, there is a 'Select All' checkbox and an 'Activity Status' dropdown menu set to 'Active' (highlighted with a red box).

# בבדיקות – הקפידו לבחור ספר שמוחזק בספרייה שלכן. אחרת תתקבל הודעה כזו

## כשתרצו לבצע הזמנה:

< Create Request

▲ No items available for the request due to policy.

Resource Sharing Lending Requests Task List (1 - 20 of 23)

Print Slip Report [Print](#)

Assigned to Me Unassigned Assigned to Others

Author   [Actions](#)

Select All

1 <input type="checkbox"/>	וראשונה 2014-1914 / עורכים: עזרא פימנטל, יוסי צרני ועקן תירוש <b>Book (Book - Electronic) text; computer; online resource</b> By עזרא פימנטל, יוסי צרני (2014 : אריאל, ירושלים : אריאל)	<b>External identifier:</b> 190318.1 <b>Request Status:</b> Shipped Physically <b>Resource Locate Status:</b> Resource Located	100	<input type="button" value="Edit"/> <input type="button" value="Print Slip"/>
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# בחירת הפריט לאחר בדיקה שהיא פיזי, נמצא וזמין

All Titles | בדיקה Cancel **Select**

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4  הבדיקה הרדיולוגית של דרכי השתן בחולים עם אי ספיקה כיליתית כרונית עם דגש על ציסטואורוגרפיה  
**Book (Book - Physical)** By בסון, אילנה (1986 תל-אביב)  
**Subject:** Kidney Failure, Chronic-radiography Urography  
**Language:** Hebrew  
**Record number:** (Aleph)000124406TAU01  
**Update Date:** -  
 Physical (1)    Electronic    Digital    Other details

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5  יחסי דתיים-חילונים : בדיקה ניסויית / חיים פרשטמן ואורי גניזי  
**Book (Book - Electronic) text; computer; online resource** By [תל-אביב] : המרכז לפיתוח על-שם פנחס ספיר ליד פרשטמן, חיים (אוניברסיטת תל-אביב, 2000)  
**Subject:** Orthodox Judaism-Israel-Relations-Nontraditional Jews Orthodox Judaism-Israel-Public opinion Secularism-Israel-Public opinion and others  
**Series:** סדרת ניירות דיון (אוניברסיטת תל אביב. המרכז לפתוח על שם פנחס ספיר)  
**Language:** Hebrew  
**Record number:** (Aleph)002535436TAU01  
**Update Date:** -  
 Physical     Electronic     Digital    Other details

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6  בדיקה של קואגולטינציה ואמון אדהירנס / רות גרינפלד-סלפטר  
**Book (Book - Physical)** By רות גרינפלד-סלפטר, רות (1962 תל-אביב)  
**Subject:** Blood Coagulation Immune Adherence Reaction  
**Language:** Hebrew  
**Record number:** (Aleph)002266606TAU01  
**Update Date:** -  
 Physical (1)     Electronic     Digital    Other details

1 Holdings | 1 of 1 items are available

Library	Location	Call Number	Accession Number	Item Availability	Related Record
AM1	D	גרי 615.37	-	<input checked="" type="radio"/> 1 of 1 Available	-

אם הספר מושאל – התהליך  
זהה

# מילוי פרטי ההזמנה – ושמירה.

שומרים

Resource Sharing Lending Request

Cancel Save Alt + S

General Information

Request Attribute

Supplied To \* שם הפרטנר

Request Status Created lending request

Format Physical

Allow Other Format

Language

Date Needed By

Level of Service

Request note

תמיד אנחנו

Owner \* Resource Sharing Library

External identifier \* מס\_הזמנה\_שקיבלנו\_מהספרייה\_המבקשת

Requested Media Any

Shipping Cost 12.00 ILS

Requester Email

לא לשכוח להוסיף אותיות – שיהיה מספר חד חד ערכי. למשל: bgu/13777

אמור להתמלא אוטומטית לפי הגדרות הספק

כאן אפשר לבקש דחוף

# במקרה וההזמנה נעלמת - מוצאים דרך

## ה FACETS או דרך ה TASKS

\*\*\* שימו לב שישנם הבדלים בין השניים!! כדאי תמיד לבדוק בשניהם\*\*\*.

Facets

Status

- Being Processed (2)
- Cancelled (1)
- Created lending req... (11)**
- Locate failed (6)
- Rejected the borrow... (1)
- Shipped Physically (6)
- Will Supply (1)

— Less

Request Printed

No (10)

Resource Sharing Library - Resource Sharing Desk

- Requests - All - pickup from shelf (1)
- Requests - Digitization - need approval (5)
- Borrowing requests - New - with no partner - unassigned (23)
- Borrowing requests with active notes - unassigned (23)
- Lending requests - New - unassigned (13)**
- Lending requests with active notes - unassigned (2)
- Lending requests failed locate - unassigned (6)

Print Slip

2  בדיקה של קואגולוסינציה ואמון אדהירנס / רות גרינפלד-סלפטר

Book (Book - Physical) By גרינפלד-סלפטר, רות (תל-אביב, 1962)

OCLC Number: 233411793

Pages: 33

Subject: Blood Coagulation – Immune Adherence Reaction

MMS ID: 990022666060204146

External identifier: מס\_הזמנה\_שקיבלנו\_מהספרייה\_המבקשת

**Request Status: Created lending request**

Resource Locate Status: Resource Located

Requested Media: Any

Request Printed: No

Request Reported: No

Requested Format: Physical

Creation Date: 21/03/2018

Update Date: 21/03/2018

Edit Print Slip **...**

**Manage Fulfillment Options**

- Duplic[Manage Fulfillment Option
- Reassign
- Search
- Detach from MMS
- Reject
- Ship non-returnable
- Ship Item
- Will Supply
- General Message

Alerts Physical Electronic Digital Other details

תזכורת - לא לסמן לעולם.

# בודקים שאכן מדובר בפריט שרצינו ויוצרים את ההזמנה.

Manage Resource Options Remove Alerts Cancel Place Request

The big test : the secret history of the American ...

**Author** Lemann, Nicholas **Place Of Publication:** New York :  
**Pages:** viii, 406 p. **Year:** c1999

Resource Options

Electronic Services >

Digital Services >

Physical Services

1 - 1 of 1

Library	Location	Call Number	No. of Items	Available	
1 Sourasky Central Library	Reading room 1 B	371.26(73) LEM	1	1	...

Requests

No records were found.



# אין צורך למלא additional request attributes

< Create Request Cancel Submit

The big test : the secret history of the American meritocracy /

Institution Tel Aviv University

Create Request

Request Type \* Ship physically

Note

To \* Resource Sharing Library

Additional Request Attributes

Destination Locations

Call Number Type

Call Number

# הודעת הצלחה מתקבלת, למטה פרטי ההזמנה והצעד הבא.

Manage Resource Options Remove Alerts Cancel Place Request

1 out of 1 requests were successful. 0 Due back dates were modified. 0 resource is already in the desired location.

The big test : the secret history of the American ...

Author: Lemann, Nicholas  
Pages: viii, 406 p.  
Place Of Publication: New York :  
Year: c1999

Resource Options

Electronic Services >

Digital Services >


Physical Services v

1 - 1 of 1

Library	Location	Call Number	No. of Items	Available
1 Sourasky Central Library	Reading room 1 B	371.26(73) LEM	1	1

Requests

1 - 1 of 1

1  The big test : the secret history of the American meritocracy /

**Request Type:** Ship physically  
ID: 1813655350004146  
Creator: בן ארי, מירה  
Barcode: 149042208705  
External Identifier: 1813655180004146  
Pickup Location: Resource Sharing Library

Place in Queue: 0  
Call Number: 371.26(73) LEM  
Request Date: 21/03/2018  
Note: Title of Article: The big test : the secret history of the American meritocracy /, Pages to photocopy: viii, 406 p.

**Workflow Step:** Pickup From Shelf  
Process Status: New  
Managed By Library: Sourasky Central Library  
Managed By Desk: AC1\_RS\_DESK  
Process Date: 21/03/2018  
Expiration Date: 28/03/2018

Cancel Print Slip ...

# ההזמנה נמצאת כעת בסטטוס being processed

2  **The example of Richard Wright / Dan McCall** Edit Print Slip ...

**Book {Book - Physical}** By McCall, Daniel F. (New York : Harcourt Brace & World c1969)

**External identifier:** 2|סייון|

**Request Status:** Being Processed

**Resource Locate Status:** Resource Located

**Requested Media:** Any

**Request Printed:** No

**Request Reported:** No

**Requested Format:** Physical

**Creation Date:** 26/03/2018

**Update Date:** 26/03/2018

**OCLC Number:** 36220

**Pages:** 202 p.

**Subject:** Wright, Richard,-1908-1960--Criticism and interpretation

**MMS ID:** 990012602050204146

# תהליך ההבאה מהמדף:

אפשר לעבור לדלפק השאלה, אך לא חייבים (תלוי מי מביא את הספרים)

The screenshot displays the Alma library system interface. At the top, the navigation bar includes 'Acquisitions', 'Resources', 'Fulfillment', 'Admin', and 'Analytics'. The 'Fulfillment' menu is open, showing options such as 'Resource Requests', 'Scan In Items', 'Manage In Process Items', 'Approval Requests List', '★ Monitor Requests & Item Processes', 'Course Reserves', 'Courses', 'Reading Lists', 'Citations', 'Resource Sharing', 'Lending Requests', 'Borrowing Requests', 'Receiving Items', 'Shipping Items', 'Partners', and 'Rota Templates'. The '★ Monitor Requests & Item Processes' option is highlighted with a red box and labeled '2'. The 'CIRCULATION' dropdown menu is also highlighted with a red box and labeled '1'. Below the navigation bar, the main content area shows a list of items under 'Resource Sharing Lending'. The first item is 'Excavations at Kasteelber...', by Andrew B. Smith, with details including ISBN, OCLC Number, and Pages. The 'Creation Date' and 'Update Date' are both listed as 15/03/2018.

# מציאת ההזמנות דרך ה FACETS

2

- Date Needed By** ▾
  - In a Week (1)
  - In 2 Weeks (1)
  - Undefined (6)
- Workflow Step Status** ▾
  - New (8)
- Pickup Institution** ▾
  - Tel Aviv University (8)
- Pickup Location** ▾
  - Resource Sharing Lib... (2)
  - Sourasky Central Libr... (3)
  - Life Sciences and M... (1)
  - Exact Sciences and ... (1)

1

Facets <<

- Type** ▾
  - Request (130)
  - In Process (5)
- Material Type** ▾
  - Undefined (1)
  - Book (82)
  - DVD (1)
  - Undefined (48)
  - + More (2)
- Workflow Step** ▾
  - Pickup From Shelf (8)
  - On Hold Shelf (71)
  - Transit Item (9)
  - Undefined (45)
  - In Process (2)
- Request/Process Type** ▾
  - Acquisition technical... (4)
  - Booking request (2)
  - Circulation Departm... (1)
  - General hold request (1)
  - + More (5)
- Request Date** ▾
  - Today (8)
  - Yesterday (3)
  - Up to three days ago (6)
  - Up to a week ago (22)

# הוצאת קובץ אקסל לאיסוף מהמדף

Requests All

Resource Request Monitoring (1 - 2 of 2)

Workflow Step: Pickup From Shelf Pickup Location: Resource Sharing Library Clear all

Excel

1 1001 math problems.  
 Request Type: Patron physical item request  
 ID: 1811598060004146  
 Creator: שריג, יוליה  
 Requester: שריג, יוליה  
 External Identifier: 1621723850004146  
 Pickup Location: Resource Sharing Library  
 Place in Queue: 0  
 Request Date: 19/03/2018  
 Workflow Step: Pickup From Shelf  
 Process Status: New  
 Managed By Library: Resource Sharing Library  
 Managed By Desk: Resource Sharing Desk  
 Process Date: 19/03/2018  
 Expiration Date: 26/03/2018

2 The big test : the secret history of the American meritocracy /  
 Request Type: Ship physically  
 ID: 1813655350004146  
 Creator: בן ארי, מירה  
 Barcode: 149042208705  
 External Identifier: 1813655180004146  
 Pickup Location: Resource Sharing Library  
 Place in Queue: 0  
 Call Number: 371.26(73) LEM  
 Request Date: 21/03/2018  
 Note: Title of Article:The big test : the secret history of the American meritocracy /, Pages to photocopy:viii, 406 p.  
 Workflow Step: Pickup From Shelf  
 Process Status: New  
 Managed By Library: Sourasky Central Library  
 Managed By Desk: AC1\_RS\_DESK  
 Process Date: 21/03/2018  
 Expiration Date: 28/03/2018

	A	B	C	D	E	
1	fulRequest.title	Request Type	ID	Creator	MMS ID	Request
2	1001 math problems.	Patron physical item request	1811598060004146	שריג, יוליה	9932738320004146	
3	The big test : the secret history of	Ship physically	1813655350004146	בן ארי, מירה	990014904220204146	
4						
5						

# אפשר גם ללא אקסל – כשיש מעט ספרים

The screenshot displays a web interface for managing lending requests. At the top, the title 'Resource Sharing Lending Requests Task List (1 - 14 of 14)' is highlighted with a red box. To its right are buttons for 'Print Slip Report' and 'Print Slip', with the latter also highlighted. Below the title are tabs for 'Assigned to Me', 'Unassigned', and 'Assigned to Others'. A search bar for 'External Request ID' and various action buttons like 'Remove Requests' and 'Change Status' are visible. A filter bar shows 'Activity Status: Active' and 'Status: Created lending request'. The main content area lists two items:

- Item 1:** A unified framework for segmentation methods toward object extraction. It is a physical book by Eisenberg, Aviv (Tel-Aviv: University of Tel-Aviv, 2001). The request status is 'Created lending request', and the resource is located. The print date is 16/03/2018. A 'Print Slip' button is highlighted with a red box.
- Item 2:** Algebra. It is a physical book by Bourbaki, Nicolas (Moskva: Nauka, 1987), chapter x. The request status is 'Created lending request', and the resource is located. The print date is 16/03/2018. A 'Print Slip' button is highlighted with a red box.

At the bottom of the interface, there are filters for 'Alerts', 'Physical (1)', 'Electronic', 'Digital', and 'Other details'.

# אחרי שהבאנו מהמדף – אפשר לשלוח!

fulfillment

עוברים חזרה  
לספריית/דסק RS

The screenshot displays the Alma library management system interface. The top navigation bar includes "Acquisitions", "Resources", "Fulfillment", "Admin", and "Analytics". A dropdown menu for "Resource Sharing Library - Resource Sharing Desk" is open, listing various options. The "Fulfillment" menu item is highlighted in the top navigation. The "Resource Sharing" option in the dropdown is also highlighted. Below the dropdown, the "Shipping Items" option is highlighted. The main content area shows a list of resource requests, including "The test /", "The big test : the", and "CMOS integrated". The "Request Type" for the first two items is "Transit Item" and "Shipping Item" respectively. The "Request Date" is "21/03/2018".

Alma

Acquisitions Resources **Fulfillment** Admin Analytics

Resource Sharing Library - Resource Sharing Desk

Facets

Type  
Request (8)

Material Type  
Book (2)  
Undefined (6)

Workflow Step  
Pickup From Shelf (3)  
Transit Item (1)  
Undefined (4)

Request/Process Type  
Booking request (1)  
General hold requ... (1)  
Patron physical ite... (2)  
Ship digitally (2)  
+ More (2)

Request Date  
Today (8)

Date Needed By  
Undefined (8)

Workflow Step Status  
In Process (1)  
New (3)  
Undefined (4)

Resource Request Monitor

Pickup Location: School Library

6 The test /  
Request Type: Transit Item  
ID: 1813653890004  
Creator: בן ארי, מירה  
Barcode: 13356220  
Pickup Location: School Library

7 The big test : the  
Request Type: Shipping Item  
ID: 1813655350004  
Creator: בן ארי, מירה  
Barcode: 14904220  
External Identifier:  
Pickup Location: School Library

8 CMOS integrated  
Request Type: Patron physical item request  
ID: 1813655770004146

Checkout/Checkin  
Manage Patron Services  
Return Items  
Resource Requests  
Pick From Shelf  
Scan In Items  
Expired Hold Shelf  
Active Hold Shelf  
Approval Requests List  
Monitor Requests & Item Processes  
Course Reserves  
Courses  
Reading Lists  
Citations

Advanced Tools  
Fulfillment Configuration Utility  
Create Fulfillment Sets  
Offline Circulation  
Items Requiring Action  
Create Fines And Fees Report  
Bulk Citation Inventory Enrichment  
Citation Alternate Suggestions

Resource Sharing  
★ Lending Requests  
★ Borrowing Requests  
Receiving Items  
★ Shipping Items  
★ Partners  
Rota Templates

קדאי לשים  
★ במועדפים

Place in Queue: 1  
Request Date: 21/03/2018  
Note: Thanks



# משלוח הפריטים

Shipping Items

שימו לב – תמיד יופיעו פרטים לא נכונים בשורה זו. אפשר להתעלם.

מס הזמנה\_שקיבלנו\_מהספרייה\_המבקשת

**Title:** The history / Michael Attaleiates ; tr... **Author:** Attaleiates, Michael, **ISBN:** 9780674057999 (alk. paper) <span ...

Automatically print slip  Yes  No **זה הסליפ של המשלוח – אותו שמים בתוך הספר**

Shipping cost 12.00 **אמור לעלות אוטומטית לפי ההגדרות של הפרטנר**

Shipping format  Physical  Digital  Physical non-returnable

Due date  **להכניס תאריך רק אם שונה ממה שהגדרנו (8 שבועות)**

Note to partner **להכניס תאריך רק אם שונה ממה שהגדרנו (8 שבועות)**

Scan request ID

Multiple items  **למקרה שיש יותר מכרך אחד**

Scan item barcode   **ה OK משמש כ SEND**

No records were found.

# במידה ויש יותר מכרך אחד – זה המסך שיקפוץ.

## Ship Multiple Items

Title **The big test : the secret history of the** External identifier **מס\_הזמנה\_שקיבלנו\_מהספרייה\_המבקשת**  
**American meritocracy /**

Scan item barcode   1 items are connected to this request

Barcode

1	149042208705
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# הסטטוס משתנה אוטומטית (ואם לא – אפשר לשנות דרך ה EDIT)

1  **The big test : the secret history of the American meritocracy / Nicholas Lemann** Edit Print Slip ...

**Book {Book - Physical}** By Lemann, Nicholas (New York : Farrar Straus and Giroux c1999)  
**ISBN:** 0374299846  
**OCLC Number:** 41482226  
**Pages:** viii, 406 p.  
**Subject:** Educational Testing Service--History -- Educational tests and measurements--United States--History -- Ability--United States--Testing--History and others  
**MMS ID:** 990014904220204146

**External identifier:** מס\_הזמנה\_שקיבלנו\_מהספרייה\_המבקשת  
**Request Status:** Shipped Physically  
**Resource Locate Status:** Resource Located  
**Requested Media:** Any  
**Request Printed:** No  
**Request Reported:** No  
**Requested Format:** Physical  
**Creation Date:** 21/03/2018  
**Update Date:** 21/03/2018  
**Barcode:** 149042208705

Alerts ● Physical (2) Electronic Digital Other details

# הפריט חזר מהפרטנר. אופציה 1 להחזרה דו-שלבית:

Alerts ● Physical (2) Electronic Digital Other details

6  **The big test : the secret history of the American meritocracy / Nicholas Lemann** Edit Print Slip ⋮

**Book (Book - Physical)** By Lemann, Nicholas (New York : Farrar Straus and Giroux c1999)  
**ISBN:** 0374299846  
**OCLC Number:** 41482226  
**Pages:** viii, 406 p.  
**Subject:** Educational Testing Service--History -- Educational tests and measurements--United States--History -- Ability--United States--Testing--History and others  
**MMS ID:** 990014904220204146

**External identifier:** מס\_הזמנה\_שקיבלנו\_מהספרייה\_המבקשת  
**Request Status:** Shipped Physically  
**Resource Locate Status:** Resource Located  
**Requested Media:** Any  
**Request Printed:** No  
**Request Reported:** No  
**Requested Format:** Physical  
**Creation Date:** 21/03/2018  
**Update Date:** 21/03/2018  
**Barcode:** 149042208705

- Renew
- Manage Fulfillment Options
- Duplicate
- Reassign
- Checked In**
- Ship non-returnable
- Ship Item
- General Message

Alerts ● Physical (2) Electronic Digital Other details

© Ex Libris, a ProQuest

# ההזמנה נעלמת. כך אפשר למצוא אותה:

The screenshot shows a library request management interface. At the top, there are tabs for "Assigned to Me", "Unassigned", and "Assigned to Others". Below these is a search bar with "Title" selected and "the test" entered. To the right of the search bar are buttons for "Actions", "Remove Requests", and "Change Status". Below the search bar, there is a "Select All" checkbox and two dropdown menus: "Activity Status : All" and "Completed". A blue arrow points from the "Completed" dropdown to the "Request Status: Request Completed" field in the request record below. The request record is for "The big test : the secret history of the American meritocracy / Nicholas Lemann" and includes various details such as ISBN, OCLC Number, and Request Status.

Assigned to Me Unassigned Assigned to Others

Title  Actions Remove Requests Change Status

Select All Activity Status : All Completed

1  **The big test : the secret history of the American meritocracy / Nicholas Lemann** View Print Slip ...

**Book (Book - Physical)** By Lemann, Nicholas (New York : Farrar Straus and Giroux c1999)  
**ISBN:** 0374299846  
**OCLC Number:** 41482226  
**Pages:** viii, 406 p.  
**Subject:** Educational Testing Service--History -- Educational tests and measurements--United States--History -- Ability--United States--Testing--History and others  
**MMS ID:** 990014904220204146

**External identifier:** מס\_הזמנה\_שקיבלנו\_מהספרייה\_המבקשת  
**Request Status:** Request Completed  
**Resource Locate Status:** Resource Located  
**Requested Media:** Any  
**Request Printed:** No  
**Request Reported:** No  
**Requested Format:** Physical  
**Creation Date:** 21/03/2018  
**Update Date:** 25/03/2018  
**Barcode:** 149042208705

Alerts ● Physical (1) Electronic Digital Other details

# אחרי שהחזרנו ב RS : כך זה נראה בפרימו:

MULTIPLE VERSIONS

**The big test : the secret history of the American meritocracy**  
Nicholas Lemann

**Checked out/Not available: Sourasky Central Library Reading room 1 B - 1st floor (371.26(73) LEM) >**

2 versions of this record exist. See all versions >

TOP

SEND TO

GET IT

DETAILS

LINKS

SIMILAR ITEMS

TAGS

Send to \_\_\_\_\_

EXPORT BIBTEX E-MAIL REFWORKS ENDNOTE EASYBIB CITATION PERMALINK PRINT EXPORT RIS

Get It \_\_\_\_\_

REQUEST OPTIONS: [Request](#) / [Resource sharing request](#)

**Sourasky Central Library Reading room 1 B - 1st floor 371.26(73) LEM**  
[Hide Details](#)

(1 copy, 0 available, 0 requests)

1 - 1 of 1 Records

BARCODE	TYPE	POLICY	DESCRIPTION	STATUS
149042208705	Book	2 Week Loan		On ILL process

# עכשיו צריך להחזיר לספרייה עצמה:

אין לנו צורך  
בסליפ

הזמנה ברקוד/מספר

לא לסמן in-house use

The screenshot shows the Alma Fulfillment menu. The 'Scan In Items' option is highlighted in the dropdown menu. In the main page, the following fields are highlighted with red boxes:

- Automatically print slip:  Yes  No
- External Identifier:  Yes  No
- Register in-house use:
- Scan item barcode: 149042208705

Title	Destination	Barcode	Request/Process Type	Requester	Requester ID	Place in Queue	Checked In
1 The big test : the secret history of the American meritocracy /	Sourasky Central Library	149042208705	Transit for reshelving	-	-	1	...

# וככה זה נראה בפרימו אחרי שהחזרנו בספרייה עצמה: (לדעתי כדאי לשנות את הסטטוס)

BOOK  
**The big test : the secret history of the American meritocracy**  
Nicholas Lemann  
c1999

Checked out/Not available: Sourasky Central Library Reading room 1 B - 1st floor (371.26(73) LEM) >

TOP  
SEND TO  
GET IT  
DETAILS  
LINKS  
SIMILAR ITEMS  
TAGS

Send to

EXPORT BIBTEX E-MAIL REFWORKS ENDNOTE EASYBIB CITATION PERMALINK PRINT EXPORT RIS

Get It

REQUEST OPTIONS: [Request](#) / [Resource sharing request](#)

**Sourasky Central Library Reading room 1 B - 1st floor 371.26(73) LEM**  
[Hide Details](#)

(1 copy, 0 available, 0 requests)

1 - 1 of 1 Records

BARCODE	TYPE	POLICY	DESCRIPTION	STATUS
149042208705	Book	2 Week Loan		In transit until 25/03/2018



# הפריט חזר מהפרטנר. אופציה 2 להחזרה בשלב אחד:

The screenshot displays a library management system interface. At the top, a navigation bar includes tabs for 'Acquisitions', 'Resources', 'Fulfillment', 'Admin', and 'Analytics'. The 'Fulfillment' tab is selected and highlighted with a red box. To the right of the navigation bar, the text 'Resource Sharing Library - Resource Sharing Desk' is visible, also highlighted with a red box. Below the navigation bar, the main content area is divided into three columns. The left column shows a list of items, with the first item being a book by Somville, Roger, (Bruxelles : L de Meyer c1966). The middle column contains a dropdown menu with the following options: 'Checkout/Checkin', 'Manage Patron Services', '★ Return Items' (highlighted with a red box), 'Resource Requests', 'Pick From Shelf', 'Scan In Items', 'Expired Hold Shelf', 'Active Hold Shelf', 'Approval Requests List', 'Monitor Requests & Item Processes', 'Course Reserves', 'Courses', 'Reading Lists', 'Citations', 'Resource Sharing', '★ Lending Requests', '★ Borrowing Requests', 'Receiving Items', and '★ Shipping Items'. The right column lists various tools and utilities, including 'Advanced Tools', 'Fulfillment Configuration Utility', 'Create Fulfillment Sets', 'Offline Circulation', 'Items Requiring Action', 'Create Fines And Fees Report', 'Bulk Citation Inventory Enrichment', and 'Citation Alternate Suggestions'.

# מעבירים ברקוד אחרי ברקוד

Manage Item Returns Go to Patron services Exit

Scan item barcode \*

OK  
Alt +  
Shift  
+ D

# - REPLIES

תשובות לספרייה המבקשת

- Reject request •
- General message •
- Will supply •
- Renew/recall/overdue •

# אופציה 1 לתשובה שלילית – מכתב גנרי

2  **The art business / edited by Iain Robertson and Derrick Chong.**

**Book (Book - Physical)** By Robertson, Iain (London ; Routledge 2008.)

**ISBN:** 9780415391573 (hardcover) and others

**OCLC Number:** 171287621

**Pages:** xi, 233 p., [2] p. of plates :

**Subject:** Art--Economic aspects -- Art--Marketing

**MMS ID:** 990021830180204146

**External identifier:** כאן שמים מס\_הזמנה\_של\_הספרייה\_שהזמינה

**Request Status:** Created lending request

**Resource Locate Status:** Resource Located

**Requested Media:** Any

**Request Printed:** Yes

**Print Date:** 21/03/2018

**Request Reported:** No

**Requested Format:** Physical

**Creation Date:** 21/03/2018

**Update Date:** 25/03/2018

Edit Print Slip **...**

- Manage Fulfillment Options
- Duplicate
- Reassign
- Search
- Detach from MMS
- Reject**
- Ship not Reject nable
- Ship Item
- Will Supply
- General Message

Alerts Physical Electronic Digital Other details

# בוחרים את הסיבה ומכניסים הערות פנימיות וחיצוניות

Reject Request

Reject reason

Internal note

Note to partner

Look-up or select

- Not on shelf
- In use on loan
- At bindery
- Charges
- Cost exceeds limit
- Expiry not supported
- In process
- Lacking
- Lacks copyright compliance
- Locations not found
- Lost
- Mandatory messaging not supported
- Non circulating
- Not found as cited
- Not owned
- On hold

Not owned

990001980990204146

OK

Reject Request

Reject reason: **Not on shelf**

Internal note: האם רואים פנימי?

Note to partner: האם רואים חיצוני?

Cancel OK

זה מה שבחרתי

## Lender Reject Email Letter

25/

Dear Sir/Madam,

**We regret to inform you that we cannot fill your Resource Sharing request.**

**Request ID:** כאן\_שמים\_מס\_הזמנה\_של\_הספרייה\_שהזמינה

**Title:** The art business /

**Author:**

**Request Date:** 21/03/2018

**Reject Reason:** Not on shelf

**Note:** האם רואים חיצוני?

Sincerely

Exact Sciences and Engineering

Gate 14, Klausner street

Tel Aviv University

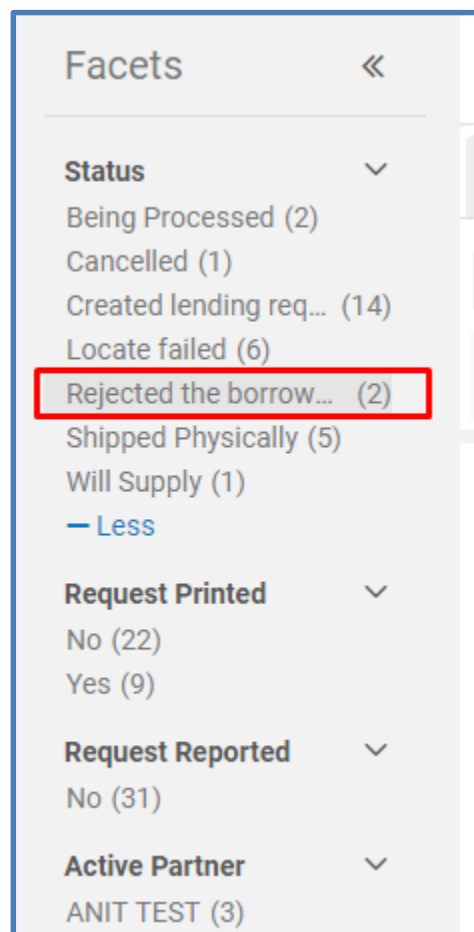
P.O. Box 39173

Tel Aviv

ISR

זה המכתב  
שמקבל הפרטנר

# ההזמנה תיעלם, ונמצא אותה דרך ה FACETS



The screenshot shows a 'Facets' menu with the following items:

- Facets «
- Status** ▾
  - Being Processed (2)
  - Cancelled (1)
  - Created lending req... (14)
  - Locate failed (6)
  - Rejected the borrow... (2)**
  - Shipped Physically (5)
  - Will Supply (1)
  - Less
- Request Printed** ▾
  - No (22)
  - Yes (9)
- Request Reported** ▾
  - No (31)
- Active Partner** ▾
  - ANIT TEST (3)

# אופציה 2 לתשובה שלילית – דרך הודעות כללית

2  **The art business / edited by Iain Robertson and Derrick Chong.**

**Book (Book - Physical)** By Robertson, Iain (London ; Routledge 2008.)

**ISBN:** 9780415391573 (hardcover) and others

**OCLC Number:** 171287621

**Pages:** xi, 233 p., [2] p. of plates :

**Subject:** Art--Economic aspects -- Art--Marketing

**MMS ID:** 990021830180204146

**External identifier:** אן\_שמים\_מס\_הזמנה\_של\_הספרייה\_שהזמינה

**Request Status:** Rejected the borrower request

**Resource Locate Status:** Resource Located

**Requested Media:** Any

**Request Printed:** Yes

**Print Date:** 21/03/2018

**Request Reported:** No

**Requested Format:** Physical

**Creation Date:** 21/03/2018

**Update Date:** 25/03/2018

Edit Print Slip ...

- Manage Fulfillment Options
- Duplicate
- Reassign
- Search
- Detach from MMS
- Ship non-returnable
- Will Supply
- General Message**

**General Message**

Message

Cancel **Send**



# זו ההודעה שתתקבל במקרה 2

## General Message Email Letter

25/03/2018

Dear Sir/Madam,

We would like to notify you regarding the following Resource Sharing request

**Request ID:** כאן\_שמים\_מס\_הזמנה\_של\_הספרייה\_שהזמינה

**Title:** The art business /

**Author:**

**Request Date:** 21/03/2018

**Note:** N.O.S STILL SEARCHING

Sincerely

Exact Sciences and Engineering

Gate 14, Klausner street

Tel Aviv University

P.O. Box 39173

Tel Aviv

ISR

Tel Aviv University

# Will supply – כשהפריט מושאל אצלנו

- קודם כל – נזמין את הפריט עבורנו
- לאחר מכן:

The screenshot shows a library system interface. On the left, there is a book record for "The art business / edited by Iain Robertson and Derrick Chong." The record includes details such as ISBN, OCLC Number, Pages, Subject, and MMS ID. On the right, there is a dropdown menu with options like "Manage Fulfillment Options", "Duplicate", "Reassign", "Search", "Detach from MMS", "Ship non-returnable", "Will Supply", and "General Message". The "Will Supply" option is highlighted with a red box. Below the dropdown menu, there is a "Will Supply" button. At the bottom of the interface, there are tabs for "Alerts", "Physical", "Electronic", "Digital", and "Other details".

**The art business / edited by Iain Robertson and Derrick Chong.**

**Book (Book - Physical)** By Robertson, Iain (London ; Routledge 2008.)

**ISBN:** 9780415391573 (hardcover) and others

**OCLC Number:** 171287621

**Pages:** xi, 233 p., [2] p. of plates :

**Subject:** Art--Economic aspects -- Art--Marketing

**MMS ID:** 990021830180204146

**External identifier:** כאן\_שמים\_מס\_הזמנה\_של\_הספרייה\_שהזמינה

**Request Status:** Rejected the borrower request

**Resource Locate Status:** Resource Located

**Requested Media:** Any

**Request Printed:** Yes

**Print Date:** 21/03/2018

**Request Reported:** No

**Requested Format:** Physical

**Creation Date:** 21/03/2018

**Update Date:** 25/03/2018

Edit Print Slip ...

Manage Fulfillment Options

Duplicate

Reassign

Search

Detach from MMS

Ship non-returnable

**Will Supply**

General Message

Will Supply

Alerts Physical Electronic Digital Other details

מקובל בארץ להשתמש ב will supply רק כאשר הפריט מושאל ולא מסיבות אחרות.

Will Supply

Will supply reason: Look-up or select

Internal note: At bindery, Being processed for supply

Note to partner: Electronic delivery, In process, **In use on loan**

On hold, On order (On hold), Other, Responder specific

OK

## Lender Will Supply Email Letter

25/03/18

Dear Sir/Madam,

Please be advised that your Resource Sharing request will be supplied at a later date.

**Request ID:** כאן\_שמים\_מס\_הזמנה\_של\_הספרייה\_שהוזמנה

**Title:** The art business /

**Author:**

**Request Date:** 21/03/2018

**Will Supply Reason:** In use on loan

**Note:** האם תרצו להכות?

Sincerely  
Exact Sciences and Engineering  
Gate 14, Klausner street  
Tel Aviv University  
P.O. Box 39173

# Renew/recall/overdue

2  **The example of Richard Wright / Dan McCall**

**Book (Book - Physical)** By McCall, Daniel F. (New York : Harcourt Brace & World c1969)  
**OCLC Number:** 36220  
**Pages:** 202 p.  
**Subject:** Wright, Richard,-1908-1960--Criticism and interpretation  
**MMS ID:** 990012602050204146  
**Barcode:** 1260205-10

**External identifier:** 2ייוני  
**Request Status:** Shipped Physically  
**Resource Locate Status:** Resource Located  
**Requested Media:** Any  
**Due Date:** 08/04/2018  
**Request Printed:** Yes  
**Print Date:** 26/03/2018  
**Request Reported:** No  
**Requested Format:** Physical  
**Creation Date:** 26/03/2018  
**Update Date:** 26/03/2018

Edit Print Slip **...**

- Renew
- Manage Fulfillment Options
- Duplicate
- Reassign
- Checked In
- Ship non-returnable
- Ship Item
- General Message

Alerts ● Physical (2) Electronic Digital Other details

### Renew

Accept renewal request  Yes  No

Due date \* 17/05/2018

Internal note PAAM AHRONA VEDAI

Note to partner לא יהיו הארכות נוספות

Cancel **OK**

# מה רואים ועושים אחרי ההארכה?

הודעת הצלחה

- 📘 Sent message successfully
- 📘 Due date was changed to 17/05/2018.

הסטטוס משתנה  
received by ל  
partner

## 3 The example of Richard Wright / Dan McCall

Edit Print Slip ...

**Book (Book - Physical)** By McCall, Daniel F. (New York : Harcourt Brace & World c1969)

**OCLC Number:** 36220

**Pages:** 202 p.

**Subject:** Wright, Richard, -1908-1960--Criticism and interpretation

**MMS ID:**  
990012602050204146

**Barcode:** 1260205-10

**External identifier:** 2יסיין

**Request Status:** Received by partner

**Resource Locate Status:** Resource Located

**Requested Media:** Any

**Due Date:** 17/05/2018

**Request Printed:** Yes

**Print Date:** 26/03/2018

**Request Reported:** No

**Requested Format:** Physical

**Creation Date:** 26/03/2018

**Update Date:** 26/03/2018

Alerts

● Physical (2)


Electronic

Digital

Other details

Additional person name		Source	RK/AF
Series title number		Call number	
Note	Patron renewal	Volume	
Part	Pending Auto Reject	Chapter number	
Pages	Recalled item	Start Page	
End Page	Received by partner	Chapter author	
Chapter title	Rejected the borrower request	Editor	
	Renew requested		
	Renewal response		
Request Attribute	Request Completed		
	Returned by partner		
Supplied To *	Staff renewal	Owner *	Resource Sharing Library
Request Status	Q look-up or select	External identifier *	ניסיון
Format	Physical	Requested Media	Any
Allow Other Format	<input type="checkbox"/>		
Language		Shipping Cost	12.00 ILS

כדאי לשנות את  
הסטטוס של  
ההזמנה באופן ידני  
דרך ה EDIT –  
לאופציה ברורה  
יותר.



## Lender Renew Response Email Letter

26/03/2018

**Dear Sir/Madam,**

**This letter is a response to your recent request to renew a Resource Sharing loan from our library.**

**Request ID:** ניסיון 2  
**Title:** The example of Richard Wright /  
**Author:** McCall, Daniel F.  
**Request Date:** 26/03/2018  
**Supply Date:** 26/03/2018

**Renew Answer:** Yes  
**Due Date:** 17/05/2018  
**Note:** לא יהיו הארכות נוספות

Sincerely  
Resource Sharing Library  
Test address

זה המכתב  
שמקבלת הספרייה  
שביקשה את  
ההארכה.

# Renew/recall/overdue

- המכתבים האלו נשלחים באופן אוטומטי מהמערכת, ע"פ ה TOU.
- Recall – כאשר הספר מוזמן ע"י סטודנט שלנו. מכתב נשלח אוטומטית וזמן ההשאלה מתקצר (ע"פ מדיניות הספרייה – אצלנו לשבוע בלבד).
- Recall – כאשר מתקרבת לסיומה תקופת 8 השבועות.
- Overdue – משנה את סטטוס ההזמנה אצלנו ל overdue

- כרגע לא מתקבלים מכתבים לגבי recall וגם הסטטוס לא משתנה כאשר סטודנט מזמין ספר שנמצא אצל פרטנר שלנו.
- נשלחו שאלות ליוליה/אקסליבריס בנושא.



# כך נראה כרגע המכתב שמתקבל כשמגיע מועד ההחזרה ע"פ ה TOU



## Resource Sharing - Recalled item

26/03/2018

Dear Sir/Madam,

The following item has been recalled. Please return the item by the new due date.

Title	Author	Old Due Date	Due Date
The creative experiment /	Bowra, C. M.	29/03/2018	29/03/2018

Request ID: כעכשלישיתגלידה

Sincerely

Resource Sharing Library

Test address

Tel Aviv University

# אפשר לשנות סטטוס ידנית דרך ה EDIT

Resource Sharing Lending Request

Publication date	c1967	Place of publication	London :
Additional person name		Source	GG
Series title number		Call number	
Note	Lender check in	Volume	
Part	Locate failed	Chapter number	
Pages	Lost	Start Page	
End Page	Non expiring	Chapter author	
Chapter title	Overdue request	Editor	
Request Attribute	Patron renewal		
Supplied To *	Pending Auto Reject	Owner *	Resource
Request Status	Recalled item	External identifier *	ישיבתגלידה
Format	Received Recalled item	Requested Media	Any
Allow Other Format	Rejected the borrower request	Shipping Cost	12.00
Language		Due Date	29/03/2018
Date Needed By		Level of Service	
Requester Email			
Request note			

# לאחר שינוי הסטטוס אפשר לשלוח הודעה כללית המפרטת את בקשת ההחזרה

3  **The creative experiment / C. M. Bowra**

**Book (Book - Physical) By** Bowra, C. M. (London : Macmillan c1967)  
**External identifier:** פעמסלישיתגלידה  
**Request Status:** Recalled item  
**Resource Locate Status:** Resource Located  
**OCLC Number:** 460437  
**Requested Media:** Any  
**Pages:** vii, 255 p.  
**Due Date:** 29/03/2018  
**Request Printed:** Yes  
**Subject:** Poetry–History and criticism  
**Print Date:** 26/03/2018  
**MMS ID:** 990020250520204146  
**Request Reported:** No  
**Requested Format:** Physical  
**Creation Date:** 26/03/2018  
**Update Date:** 26/03/2018

**Barcode:** 2025052-10

Edit Print Slip ...

- Manage Fulfillment Options
- Duplicate
- Reassign
- Search
- Detach from MMS
- Ship non-returnable
- Ship Item
- General Message**

General Message

Alerts ● Physical (2) Electronic Digital Other details

General Message

Message

Cancel Send

# הכי חשוב בכל טיפול בהזמנת lending

## AUDIT

\*לבדוק  
שגבינו את  
הסכום הנכון

\*לבדוק  
שרשמנו  
תאריך  
החזרה נכון

\*לבדוק שלא  
טעינו  
בפורמט

וכולי

< Audit Cancel General Message

The test / i

Partner name MIRA BEN ARI External identifier מס\_הזמנה\_שקיבלנו\_מהספרייה\_המבקשת

General Information **Audit** General Messages Notes Items Attachments

View Mode : Full

	Date	Operator	Field Name	Old Value	New Value
1	21/03/2018 12:49:27 IST	021374681	Partner Related Data	Check-in barcode(s): 133562209038	Checkedin message was sent to MIRA
2	21/03/2018 12:49:27 IST	021374681	Partner Related Data	Checkedin message was sent to MIRA	Check-in barcode(s): 133562209038
3	21/03/2018 12:48:08 IST	021374681	Status	Shipped Physically	Request Completed
4	21/03/2018 12:48:08 IST	021374681	Partner Related Data	Check-in barcode(s): 133562209038	Checkedin message was sent to MIRA
5	21/03/2018 12:48:08 IST	021374681	Return Date	-	2018-03-21
6	21/03/2018 12:48:07 IST	021374681	Partner Related Data	-	Check-in barcode(s): 133562209038
7	21/03/2018 11:52:40 IST	021374681	Due Date	-	2018-05-16
8	21/03/2018 11:52:40 IST	021374681	Send Date	-	2018-03-21
9	21/03/2018 11:52:40 IST	021374681	Status	Being processed	Shipped Physically
...	21/03/2018 11:52:40 IST	021374681	Partner Related Data	-	Shipped message was sent to MIRA
...	21/03/2018 11:52:39 IST	021374681	Item Id	-	2388774670004146
...	21/03/2018 11:52:39 IST	021374681	Actual Shipped Format	-	Physical
...	21/03/2018 11:52:39 IST	021374681	Item Barcode	-	133562209038
...	21/03/2018 11:52:39 IST	021374681	Shipping Cost	12.00 ILS	0.00 ILS
...	21/03/2018 11:41:43 IST	021374681	Status	Created lending request	Being processed

General Information **Audit** General Messages Notes Items Attachments

View Mode: Full

Date	Operator	Field Name	Old Value	New Value
1 26/03/2018 11:41:00 IDT	021374681	Partner Related Data	RECALL message was sent to	General message was sent to MIRA: תוך שבוע
2 26/03/2018 11:39:44 IDT	021374681	Partner Related Data	Recall message was sent to MIRA	RECALL message was sent to
3 26/03/2018 11:39:44 IDT	021374681	Partner Related Data	RECALL message was sent to	Recall message was sent to MIRA
4 26/03/2018 11:39:44 IDT	021374681	Status	Shipped Physically	Recalled item
5 26/03/2018 11:39:44 IDT	021374681	Partner Related Data	-	RECALL message was sent to
6 26/03/2018 11:39:44 IDT	021374681	Recall Date	-	2018-03-26
7 26/03/2018 11:29:43 IDT	021374681	Due Date	-	2018-03-29
8 26/03/2018 11:29:43 IDT	021374681	Send Date	-	2018-03-26
9 26/03/2018 11:29:43 IDT	021374681	Status	Being processed	Shipped Physically
... 26/03/2018 11:29:43 IDT	021374681	Partner Related Data	-	Shipped message was sent to MIRA
... 26/03/2018 11:29:43 IDT	021374681	Item Id	-	23112160910004146
... 26/03/2018 11:29:43 IDT	021374681	Actual Shipped Format	-	Physical
... 26/03/2018 11:29:43 IDT	021374681	Item Barcode	-	2025052-10
... 26/03/2018 11:27:36 IDT	021374681	Status	Created lending request	Being processed

עוד דוגמא ל AUDIT

The creative experiment /

Partner name MIRA BEN ARI External identifier פעםשלישיתגלידה

General Information **Audit** General Messages Notes Items **Attachments**

1 - 3 of 3 File Name

File name	Type	Size	Attached By	Attached On	URL	Notes	Upload Status
1 GeneralMessage...	NOTIFICATION_EMAIL	2.0kb	021374681	26/03/2018 11:41:00 IDT	-	-	Uploaded
2 LendingRecallEm...	NOTIFICATION_EMAIL	1.9kb	021374681	26/03/2018 11:39:44 IDT	-	-	Uploaded
3 LenderShipEmail...	NOTIFICATION_EMAIL	2.1kb	021374681	26/03/2018 11:29:43 IDT	-	-	Uploaded

View Edit Delete Download

דרך ה attachments אפשר לראות את כל המכתבים

זהו